

Request for Town of Edgewood Promotional Funds

The Town will only pay for advertising and promotional materials, like newspapers, magazines, fliers or banners.

The Town will not write checks to the organization.

Town will pay invoices from the providers ONLY if it has previously approved the expenditures in writing.

The Town LOGO and State Tourism LOGOs will appear on ALL Advertising it has funded.

Available on line at: www.edgewood-nm.gov The Town will not pay for T-shirts.

Name and Address of Organization: _____

Contact Person: _____ Phone : _____ Fax: _____ e-mail: _____

What type of organization? Public ☐ Private, non-profit ☐ Private, for profit ☐ Other ☐

Describe the program or event for which you want promotional help. Is it one-time or do you plan for it to be recurring?

Benefits of the program to the Town of Edgewood (be specific): _____

<u>Type (newspaper, or other)</u>	<u>Name of newspaper, etc.</u>	<u>Date(s) of publication</u>	<u>Size of Ad</u>	<u>Cost</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Total				_____

Approved by: _____ (Clerk/Treasurer) Date: _____